

LEA ARP ESSER Plan: "A Plan for the LEA's Use of ARP ESSER Funds"

Please submit in both Excel and PDF form to ESSER@doe.nh.gov by 1/13/2023.

The American Rescue Plan Elementary and Secondary School Emergency Relief ("ARP ESSER") Fund, authorized under the American Rescue Plan ("ARP") Act of 2021, provides New Hampshire over \$350 million to support schools in safely reopening and sustaining safe operations of schools while meeting the academic, social, emotional, and mental health needs of students resulting from the coronavirus disease 2019 ("COVID-19") pandemic.

This mandatory template is intended to collect all federally required information from an LEA in a convenient format and to assist LEAs in meeting the federal requirement that, requirement that, an LEA shall publish an LEA ARP ESSER Plan, which is often called a "school district use of funds plan." See the Department of Education's most current guidance posted here: <https://omb.report/ocr/202201-1810-002/doc/117519100>.

For further context, please reference ARPA (<https://www.congress.gov/bill/117th-congress/house-bill/1319/text>) or the Interim Final Requirements of ARP ESSER in which the U.S. Department of Education established these requirements (<https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>).

I. General Information

- 1) School District / Charter School Name: Surry Village Charter School → Cell C18 Must be Input for Formulas to
- 2) District ID Number: 717 → Autopopulates upon Selection
- 3) SAU Number: 407 → Autopopulates upon Selection
- 4) Date of Publication: 12/30/2022
- 5) Approver Name - (Superintendent / Head of School): Carol Menck Keefe
- 6) Email & Telephone: carolmk@surryvillagecharterschool.org 603-439-6030

II. Transparency and Accessibility

- 1) This plan for the LEA's Use of ARP ESSER funds was published and made publicly available online at the following specific web address:

Yes - Description Required

Description:

www.surryvillagecharterschool.org

- 2) The plan is in an understandable and uniform format (please choose one):

Yes - Description Required

Description:

link on the website, right on opening window: "ARP ESSER Fund Use"

- 3) The plan, to the extent practicable, is written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, orally translated (please choose one):

Yes - Description Required

Description:

Short answers in English

- 4) The plan, upon request by a parent who is an individual with a disability, is provided in an alternative format accessible to that parent (please choose one):

Yes - Description Required

Description:

printed copy upon request

III. Stakeholder Engagement

Best Practices in Implementing ARP ESSER LEA Use of Funds Plan

- 1) How the LEA provided the public the opportunity to provide input in the development of the LEA's plan for the use of ARP ESSER funds:

Yes - Description Required

Description:

The school solicited input via email to school families and through the weekly school newsletter that is posted on the school's website.

- 2) How the LEA took public input into account regarding the development of the LEA's plan for the use of ARP ESSER funds (please choose one):

Yes - Description Required

Description:

Use of funds data from family input was brought to the school board for discussion and decision making during the public session.

- 3) How the LEA engaged in meaningful consultation with specific stakeholders, including, but not limited to:
a. Students (please choose one):

Somewhat - Description Required

1) Description:

Morning meetings, guidance, families conversations

- i) Number of total responses: morning meeting discussions not recorded by teachers*
- ii) Uses consulted on: technology, SEL, safety, student support*
- iii) Description of feedback received: technology support needed, safety measures desired, student support needed*

Please indicate how consultation was:

- 2) Inclusive: all students participate in morning meetings daily**
- 3) Widely advertised and available: all students participate in morning meetings daily**
- 4) Ongoing: all students participate in morning meetings daily**

- b. Families (please choose one):

Yes - Description Required

1) Description:

emails with families through Weekly Newsletter "Friday Folder", communication at drop off and pick up

- i) Number of total responses: unsure of which email responses were a result of "Friday Folder" communications*
- ii) Uses consulted on: technology, safety, SEL, student support*
- iii) Description of feedback received: looking for support with academics, technology, safety and SEL concerns*

Please indicate how consultation was:

- 2) Inclusive: Weekly Newsletter went out to every family; it has already been established if any family needed the newsletter distributed in a different format, language, or mode, so any adjustments had already been made.**
- 3) Widely advertised and available: The Weekly Newsletter is the main communication between school and parents, and is read with greater frequency than other modes of communication;**
- 4) Ongoing: The opportunity for completing the survey was in the digital Friday Folder for multiple weeks. Families of K-4 children are required to sign students out at the end of the day, creating an opportunity for questions and comments daily.**

c. School and district administrators, including special education administrators (please choose one):

Yes - Description Required

1) Description:

through meetings and surveys

i) Number of total responses: 4

ii) Uses consulted on: technology, safety, SEL, student support

iii) Description of feedback received: use funds to students and staff with technology, supporting student needs, and keeping the community safe.

Please indicate how consultation was:

2) Inclusive: All administrative staff were involved

3) Widely advertised and available: all administrative staff were involved in the discussion

4) Ongoing: all administrative staff are involved in the ongoing evaluation and discussion

d. Teachers, principals, school leaders, other educators, school staff, and their unions (please choose one):

Yes - Description Required

1) Description:

i) Number of total responses: 29

ii) Uses consulted on: technology, support for staff and students, SEL, safety

iii) Description of feedback received: use funds to support staff and students, SEL, and keep community safe

Please indicate how consultation was:

2) Inclusive: all staff, full and part time, were involved in the discussion

3) Widely advertised and available: discussions at in person meetings, zooms, and surveys

4) Ongoing: discussions and evaluations continue through staff meetings, both all staff and individual, and staff surveys

e. Tribes, if applicable (please choose one):

No

1) Description:

i) Number of total responses: N/A

ii) Uses consulted on: N/A

iii) Description of feedback received:

Please indicate how consultation was:

2) Inclusive: N/A

3) Widely advertised and available:

4) Ongoing: N/A

f. Civil rights organizations, including disability rights organizations (please check one):

No

1)

N/A

i) Number of total responses: N/A

ii) Uses consulted on: N/A

iii) Description of feedback received: N/A

Please indicate how consultation was:

2) Inclusive: N/A

3) Widely advertised and available: N/A

4) Ongoing:N/A

- g. Stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children and youth in foster care, migratory students, children who are incarcerated, and other underserved students (please choose one):

No

1) Description:

No children in these categories attended our school at the time of our planning use of funds (we identified 1 student as ELL during the spring of 2022). This student, and any others identified in any of these categories, and their support adults, will be added into our community and receive the same opportunities for in person conversation and surveys (hard copy or online, depending on preference and access issues).

- i) Number of total responses:N/A*
- ii) Uses consulted on:N/A*
- iii) Description of feedback received:N/A*

Please indicate how consultation was:

2) Inclusive:N/A

3) Widely advertised and available:N/A

4) Ongoing:N/A

- h. Community-based organizations, including partnerships to promote access to before and after-school programming (please choose one):

Yes - Description Required

1) Description:

Internal before and after-care programs are offered to all SVCS members, parents and staff. We surveyed (in-person conversation and email) the current users of our program that offers childcare for our k-4 for an hour before school starts and afterschool for our K-6 students that extends until 5:30 pm, including transportation for the 5th/6th grade students to our k-4 campus.

- i) Number of total responses: 20*
- ii) Uses consulted on: supporting families, students, and staff, technology and keeping the community safe*
- iii) Description of feedback received: concerns about safety, supporting students and families*

Please indicate how consultation was:

2) Inclusive: All families, those that use the program and families that don't use the program, were surveyed

3) Widely advertised and available: Staff are available to speak with families everyday at pick up and drop off

4) Ongoing: Staff are available to speak with families everyday at pick up and drop off

- i. Early childhood education providers and families, including partnerships to ensure access to and continuity of care for families with children of different ages, particularly as they transition to school (please check one):

No

1) Description:

N/A No early childhood education associated with the school. Our students come from many towns all over the Monadnock region (and beyond)

- i) Number of total responses:N/A*
- ii) Uses consulted on:N/A*
- iii) Description of feedback received:N/A*

Please indicate how consultation was:

2) Inclusive:N/A

3) Widely advertised and available:N/A

4) Ongoing:N/A

1. General Information		2. Financial Data															3. Operational Data															4. Summary			
Item	Description	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD				
Revenue	Total Revenue	100	120	110	130	460	50	60	70	80	260	10	15	20	25	70	30	40	50	60	180	20	30	40	50	140	50	60	70	80	260				
Expenses	Total Expenses	80	90	85	95	350	40	50	60	70	220	15	20	25	30	70	25	35	45	55	160	25	35	45	55	160	25	35	45	55	160				
Profit	Net Profit	20	30	25	35	110	10	10	10	10	40	15	15	15	15	40	5	5	5	5	20	15	15	15	15	60	25	25	25	25	100				
Assets	Total Assets	150	160	170	180	660	100	110	120	130	460	50	60	70	80	260	10	15	20	25	70	20	30	40	50	140	50	60	70	80	260				
Liabilities	Total Liabilities	100	110	120	130	460	50	60	70	80	260	10	15	20	25	70	20	30	40	50	140	10	15	20	25	70	20	30	40	50	140				
Equity	Total Equity	50	50	50	50	200	50	50	50	50	200	40	45	50	55	200	30	35	40	45	160	40	45	50	55	160	30	35	40	45	160				

X. Authorization

*Please print and sign this page. Return a signed version with your completed packet to:

ESSER@doe.nh.gov

Carla Menck Keefe

1/31/23

Approver Signature - Superintendent / Head of School

Date

Carol A. Menck Keefe

Printed Name - Superintendent / Head of School

Appendix A: ARPA Statutory Excerpt

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(e) USES OF FUNDS.—A local educational agency that receives funds under this section—

(1) shall reserve not less than 20 percent of such funds to address learning loss through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs, and ensure that such interventions respond to students' academic, social, and emotional needs and address the disproportionate impact of the coronavirus on the student subgroups described in section 1111(b)(2)(B)(xi) of the Elementary and Secondary Education Act of 1965 (20U.S.C. 6311(b)(2)(B)(xi)), students experiencing homelessness, and children and youth in foster care; and

(2) shall use the remaining funds for any of the following:

(A) Any activity authorized by the Elementary and Secondary Education Act of 1965.

(B) Any activity authorized by the Individuals with Disabilities Education Act.

(C) Any activity authorized by the Adult Education and Family Literacy Act.

(D) Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006.

(E) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.

(F) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.

(G) Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.

(H) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.

(I) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.

(J) Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under the Individuals with Disabilities Education Act and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.

(K) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment.

(L) Providing mental health services and supports, including through the implementation of evidence-based full-service community schools.

(M) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, children with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.

(N) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by—

(i) administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction;

(ii) implementing evidence-based activities to meet the comprehensive needs of students;

(iii) providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment; and

(iv) tracking student attendance and improving student engagement in distance education.

(O) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.

(P) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.

(Q) Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff.

(R) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

Appendix B. Interim Final Requirements of ARP ESSER Excerpt

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(2) LEA ARP ESSER Plan.

(a) Each LEA that receives ARP ESSER funds must submit to the SEA, in such manner and within a reasonable timeline as determined by the SEA, a plan that contains any information reasonably required by the SEA. The plan, and any revisions to the plan submitted consistent with procedures established by the SEA, must describe—

(i) The extent to which and how the funds will be used to implement prevention and mitigation strategies that are, to the greatest extent practicable, consistent with the most recent CDC guidance on reopening schools, in order to continuously and safely open and operate schools for in-person learning;

(ii) How the LEA will use the funds it reserves under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs;

(iii) How the LEA will spend its remaining ARP ESSER funds consistent with section 2001(e) of the ARP Act; and

(iv) How the LEA will ensure that the interventions it implements, including but not limited to the interventions under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time, will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

(b) In developing its ARP ESSER plan, an LEA must—

(i) Engage in meaningful consultation—

(A) With stakeholders, including: Students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff, and their unions; and

(B) To the extent present in or served by the LEA: Tribes; civil rights organizations (including disability rights organizations); and stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students; and

(ii) Provide the public the opportunity to provide input and take such input into account.

(c) An LEA's ARP ESSER plan must be—

(i) In an understandable and uniform format;

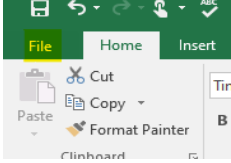
(ii) To the extent practicable, written in a language that parents can understand or, if it is not practicable to provide written translations to a parent with limited English proficiency, be orally translated for such parent;

(iii) Upon request by a parent who is an individual with a disability as defined by the ADA, provided in an alternative format accessible to that parent; and

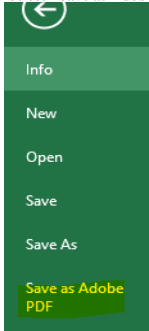
(iv) Be made publicly available on the LEA's website.

Please follow these steps once all tabs of your Districts Excel workbook are completed.

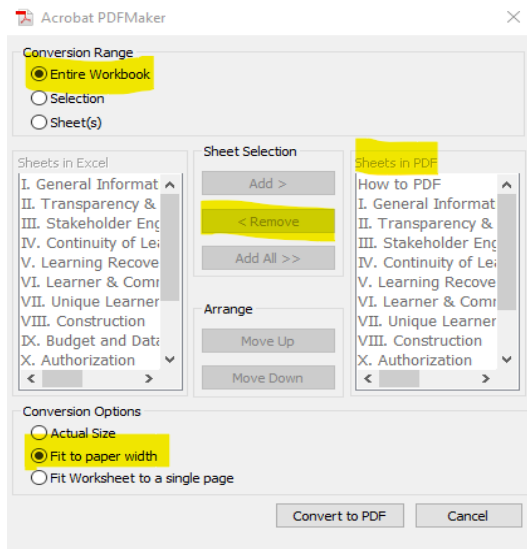
1) Go to File:



2) Select "Save as Adobe PDF":



3) Select "Entire Workbook" and "Fit to paper width." Locate the "IV. Budget and Data Reporting" tab from the list beneath "Sheets in PDF." Select "Remove." The reason is because this spreadsheet is so large, that the information will not easily transpose. The V. Authorization tab will need to be printed manually from Excel. The print range within the Excel workbook has been established for all tabs outlined.



3) Items due to the NHDOE by 01/13/2023:

- A. NH ARP ESSSER LEA Fund Use - Excel Workbook
 - i. Print the "V. Authorization" tab from Excel file
 - ii. Manually print and sign the "V. Authorization" tab from Excel file
- B. NH ARP ESSSER LEA Fund Use - PDF Version
- C. Return each item listed above in one email message to ESSER@doe.nh.gov (3 separate attachments)