

NATIONAL SCHOOL LUNCH PROGRAM (NSLP) APPLICATION CHECKLIST SY 24-25



Applications Materials can be found [HERE](#) on our Website

APPLICATION MATERIALS
*Required to be uploaded to application in MyNHDOE

- NSLP Paid Lunch Equity (PLE) Attestation Signature Page.
- Paid Lunch Equity (PLE) Tool - Excel Document.
- Non-Program Food Revenue (NPFR) Reference Period Attestation.
Must be a "typical" month, week or entire school year.
One submitted per operating budget.
- Non-Program Food Revenue (NPFR) Tool.
 - o One submitted per operating budget.
 - o All reports used to complete the tool must be submitted.
- National School Lunch Program (NSLP) Application Attestation
- Computerized Systems for Verifying Nutrient Analysis
- Procurement Procedure Declaration Page
 - Include SAU Code on Conduct, Local level procurement procedures, RFP procedures
- State of New Hampshire Federal Meals Program Wellness Documentation
- SAU/ Districts Wellness Policy and/or Triennial Assessment (if applicable)
- Child Nutrition Program Permanent Agreement
- Free and Reduced Policy Statement
- SAU/ Districts Meal Charge Policy

FOR SFA USE ONLY
***not** required to be uploaded to application in MYNHDOE

- 2024-2025 Household Income Application
- 2024-2025 Household Income Application Instructions
- Program Authorization Form
- Parent Appeal Rights and Procedures
- Notification of Direct Certification
- 2024-2025 Parent Letter for Free and Reduced Applications
- Notification of Eligibility Determination for Meal Benefits
- Household Income Application Coveragepage

ADDITIONAL ATTACHMENT
*Required based on programs SAU/district is operating

- 2024-2025 Special Milk Program Household Income Application
- 2024-2025 Special Milk Program Household Income Application Instructions
- Special Milk Program Parent Letter
- RCCI List of Board Members
- Non-Program Food Revenue Tool Exemption Attestation
 - o Must be uploaded to application if using this exemption
- After School Snack Program (ASSP) Application
- Computerized Systems for Meal Benefit Approval
- Procurement and Food Service Management (FSMC) Declaration
 - o Must be uploaded to application if SAU and/or District has FSMC.