

## Eligibility for Reimbursement for Special Education Aid (SPED AID)

### In order to qualify for SPED AID:

1. Students must have been placed in special education programs for their disability that have been approved for special education by the Department of Education.
2. School districts must have entered in the New Hampshire Special Education Information System (NHSEIS) student evaluation and placement data. The data must be in compliance with the requirements of the New Hampshire Standards for the Education of Children with Disabilities (effective March 24, 2017).
3. The cost to the district for implementing the student's Individualized Education Program during the 2021-2022 school year must exceed 3-1/2 times the Estimated Cost per Pupil. The student may have been placed in more than one (1) program during this period, in which case costs are cumulative. This includes approved Special Education Extended School Year (ESY) (July 1 to August 31).
4. For any student eligible for reimbursement under SPED AID, the district obligation of 3-1/2 times estimated cost per pupil will be paid only once, even if that student transferred to one or more school district(s) during the school year. In this case, the 3-1/2 times the Estimated Cost per Pupil liability will be prorated among the districts in which the student resided.

**The Estimated State Average Cost per Pupil for each fiscal year is established in the spring and districts will be notified of this cost.**

### **A district must complete an application for SPED AID and adhere to the following timelines:**

- Districts should be entering Special Education Aid data into NHSEIS on a monthly basis. The NHDOE is available to assist districts throughout the year in the SPED AID process.
- By July 31<sup>st</sup> of each year--Deadline for districts to have entered SPED AID data into NHSEIS. Submit transportation, exceptional costs and all other documentation mentioned above to the NHDOE, along with a screen print of the NHSEIS financial summary page.
- By August 15<sup>th</sup> of each year-- Districts will create a list of all students for which they are applying for SPED AID and complete the Superintendent's Verification of Special Education Aid form and submit to the NHDOE.