

PAYROLL TIME SHEET

WEEK ENDING SATURDAY _____

Participant Name: _____

VRNH Counselor: _____

CRP: _____

WBLE Host Business: _____

Please submit timesheet to: Charles.A.Lewis@doe.nh.gov

Timesheet submittal deadline is the Monday following your previous work week. Pay checks are mailed on Thursday.

	IN	OUT	IN	OUT	HOURS
SUNDAY					
MONDAY					
TUESDAY					
WEDNESDAY					
THURSDAY					
FRIDAY					
SATURDAY					

Is your work-based learning experience (WBLE) complete? Yes No Total Hours _____

Employee Signature

I confirm that these hours are true and accurate for this workweek.

Authorized Client Signature (VRNH)