

LEA ARP ESSER Plan: "A Plan for the LEA's Use of ARP ESSER Funds"

Please submit in both Excel and PDF form to [ESSER@doe.nh.gov](mailto:ESSER@doe.nh.gov) by 2/23/2022.

The American Rescue Plan Elementary and Secondary School Emergency Relief ("ARP ESSER") Fund, authorized under the American Rescue Plan ("ARP") Act of 2021, provides New Hampshire over \$350 million to support schools in safely reopening and sustaining safe operations of schools while meeting the academic, social, emotional, and mental health needs of students resulting from the coronavirus disease 2019 ("COVID-19") pandemic.

This mandatory template is intended to collect all federally required information from an LEA in a convenient format and to assist LEAs in meeting the federal requirement that, an LEA shall publish an LEA ARP ESSER Plan, which is often called a "school district use of funds plan." See the Department of Education's most current guidance posted here: <https://omb.report/ocr/202201-1810-002/doc/117519100>.

For further context, please reference ARPA (<https://www.congress.gov/bills/117th-congress/house-bill/1319/text>) or the Interim Final Requirements of ARP ESSER in which the U.S. Department of Education established these requirements (<https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>).

I. General Information

- |  |  |   |
|--|--|---|
| 1) School District / Charter School Name:                | <u>Warren</u>  | → Cell C18 Must be Input for Formulas to Populate Correctly |
| 2) District ID Number:                                   | <u>549</u>   | → Autopopulates upon Selection                              |
| 3) SAU Number:   | <u>23</u>  | → Autopopulates upon Selection                              |
| 4) Date of Publication:                                  | <u>3/4/2022</u>  |   |
| 5) Approver Name -<br>(Superintendent / Head of School): | <u>Laurie Melanson, Superintendent</u>   |   |
| 6) Email & Telephone:                                    | <u><a href="mailto:lmelanson@sau23.org">lmelanson@sau23.org</a> 603-787-2113</u> |   |

## II. Transparency and Accessibility

- 1) This plan for the LEA's Use of ARP ESSER funds was published and made publicly available online at the following specific web address:

**Yes - Description Required**

*Description:*

[www.sau23.org](http://www.sau23.org)

- 2) The plan is in an understandable and uniform format (please choose one):

**Yes - Description Required**

*Description:*

The PDF will be posted on our website.

- 3) The plan, to the extent practicable, is written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, orally translated (please choose one):

**Yes - Description Required**

*Description:*

Orally translated or use google translate if necessary.

- 4) The plan, upon request by a parent who is an individual with a disability, is provided in an alternative format accessible to that parent (please choose one):

**Yes - Description Required**

*Description:*

Available upon request in an alternative format accessible to an individual with a disability as defined by ADA.

III. Stakeholder Engagement

*Best Practices in Implementing ARP ESSER LEA Use of Funds Plan*

- 1) How the LEA provided the public the opportunity to provide input in the development of the LEA’s plan for the use of ARP ESSER funds:

**Yes - Description Required**

**Description:**

Publicly posted meetings in person and via zoom. Participants could speak at the meeting or call or email the superintendent with input.

- 2) How the LEA took public input into account regarding the development of the LEA’s plan for the use of ARP ESSER funds (please choose one):

**Yes - Description Required**

**Description:**

Ideas were listed for the school board and administration consideration.

- 3) How the LEA engaged in meaningful consultation with specific stakeholders, including, but not limited to:  
a. Students (please choose one):

**Yes - Description Required**

**1) Description:**

We used student data to drive initial decisions. Future consultation will include class meetings with students to gather input for remaining funds. Students have asked for more playground equipment.

**i) Number of total responses:**

**ii) Uses consulted on:** Class meetings with students to gather input for remaining funds.

**iii) Description of feedback received:** Students have asked for more playground equipment.

*Please indicate how consultation was:*

**2) Inclusive:** All student data was considered.

**3) Widely advertised and available:** Data will be reviewed quarterly going forward.

**4) Ongoing:** We will continue to hold public meetings and will put use of ESSER funds on the agenda.

- b. Families (please choose one):

**Yes - Description Required**

**1) Description:**

Families were invited to publicly posted meetings and could provide input verbally or via email.

**i) Number of total responses:**

**ii) Uses consulted on:**

**iii) Description of feedback received:**

*Please indicate how consultation was:*

**2) Inclusive:** All families had the opportunity to attend in person or via zoom with verbal or emailed input.

**3) Widely advertised and available:** Information is posted at monthly meetings.

**4) Ongoing:** We will continue to hold public meetings and will put use of ESSER funds on the agenda.

- c. School and district administrators, including special education administrators (please choose one):

**- Please Select -**

**1) Description:**

**i) Number of total responses:**

**ii) Uses consulted on:**

**iii) Description of feedback received:**

Please indicate how consultation was:

2) Inclusive:

3) Widely advertised and available:

4) Ongoing:

d. Teachers, principals, school leaders, other educators, school staff, and their unions (please choose one):

- Please Select -

1) Description:

*i) Number of total responses:*

*ii) Uses consulted on:*

*iii) Description of feedback received:*

Please indicate how consultation was:

2) Inclusive:

3) Widely advertised and available:

4) Ongoing:

e. Tribes, if applicable (please choose one):

- Please Select -

1) Description:

*i) Number of total responses:*

*ii) Uses consulted on:*

*iii) Description of feedback received:*

Please indicate how consultation was:

2) Inclusive:

3) Widely advertised and available:

4) Ongoing:

f. Civil rights organizations, including disability rights organizations (please check one):

- Please Select -

1) Description:

*i) Number of total responses:*

*ii) Uses consulted on:*

*iii) Description of feedback received:*

Please indicate how consultation was:

2) Inclusive:

3) Widely advertised and available:

4) Ongoing:

g. Stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children and youth in foster care, migratory students, children who are incarcerated, and other underserved students (please choose one):

- Please Select -

1) Description:

- i) Number of total responses:**
- ii) Uses consulted on:**
- iii) Description of feedback received:**

*Please indicate how consultation was:*

- 2) Inclusive:**
- 3) Widely advertised and available:**
- 4) Ongoing:**

h. Community-based organizations, including partnerships to promote access to before and after-school programming (please choose one):

- Please Select -

**1) Description:**

- i) Number of total responses:**
- ii) Uses consulted on:**
- iii) Description of feedback received:**

*Please indicate how consultation was:*

- 2) Inclusive:**
- 3) Widely advertised and available:**
- 4) Ongoing:**

i. Early childhood education providers and families, including partnerships to ensure access to and continuity of care for families with children of different ages, particularly as they transition to school (please check one):

- Please Select -

**1) Description:**

- i) Number of total responses:**
- ii) Uses consulted on:**
- iii) Description of feedback received:**

*Please indicate how consultation was:*

- 2) Inclusive:**
- 3) Widely advertised and available:**
- 4) Ongoing:**

#### IV. Supporting the Continuous and Safe Operation of In-Person Learning

- 1) The extent to which and how LEA ARP ESSER funds will be used to implement prevention and mitigation strategies that are, to the greatest extent practicable, consistent with the most recent CDC guidance on reopening schools, in order to continuously and safely open and operate schools for in-person learning:

*Note: Federal regulation on this plan requires such reporting, but does not require adoption of CDC safety recommendations. The NH DOE recognizes schools will implement localized safety measures based on the guidance provided by the CDC, NH Public Health, and local public health officials.*

**Description During SY 2021-2022:**

ESSER funds will be used to improve air quality in school and in the classrooms with improved filtration and air conditioning strategies. Upgrades to the HVAC system is a priority as the current system isn't working well for the school. Additional priorities will be made a public school board meetings. WVS has been open for in person learning this year and almost all of last year.

**V. Addressing the Academic Impact of Lost Instructional Time (At least 20 percent of an LEA's Allocation)**

- 1) How the LEA will identify individual student learning loss, including among students most likely to have experienced the impact of lost instructional time on student learning, such as:
- a. Students who did not consistently participate in remote instruction when offered during school building closures;
  - b. Students who have missed the most in-person instruction during the 2019-2020 and 2020-2021 school years; and
  - c. Students most at-risk of dropping out of school.

**Description During SY 2021-2022:**

WVS has analyzed a number of formative and summative assessments. Reading skills have been identified as the most significant areas of learning loss, followed by mathematics, especially for economically disadvantaged students. Warren is a small, rural school and has created assessment portfolios for every student. All teachers record the interventions used and for how long to document the effectiveness every 6-8 weeks. A K-12 math committee is underway in the SAU and new programs will be piloted in the spring 2022 before purchasing.

- 2) How the LEA will use the funds it reserves to address the academic impact of lost instructional time through:

**Description During SY 2021-2022:**

After school and summer programming, field trips, 1:1 and small group tutoring in reading and mathematics.

**Description During SY 2022-2023:**

Afterschool programming, summer learning and evidence based reading instruction using direct instruction methods. Purchase of new mathematic materials and ongoing teacher coaching.

**Description During SY 2023-2024:**

Continue the evidence based reading and math instruction and interventions invested in FY 22 and 23. Analyze data for efficacy.

- 3) How the LEA will use the funds it reserves to address the academic impact of lost instructional time through:
- a. Individualized tutoring, including providing stipends to teachers for intensive, supplemental tutoring (please choose one):

**Yes - Description Required**

**Description:**

We were largely in school five days per week last year. Very small class size and personalized learning will address academic loss. If a student doesn't respond to instruction and interventions in school, 1:1 supplemental tutoring will be offered by highly skilled teachers afterschool and funds will be used to pay teachers a stipend.

- b. Teacher-directed professional development, in which teachers choose the professional development opportunities best suited to their career pathway and current learner needs (please choose one):

**Yes - Description Required**

**Description:**

Our PD plan allows for teacher directed opportunities.

- 4) How the LEA will produce evidence of the effectiveness of evidence-based learning loss interventions employed:

**Description:**

The data team will analyze individual, class and school-wide data from state and local sources. Quarterly review of formative assessments, reported and presented to the school board. Child Review Teams meet weekly to review students' progress and makes recommendations for instruction, intervention and extension.

**VI. Addressing Learner and Community Needs (Up to 80 percent of an LEA's Allocation)**

- 1) After accounting for the funds reserved under section 2001(c)(1) of the ARP Act, how the LEA will spend its remaining ARP ESSER funds consistent with section 2001(c)(2) of the ARP Act (See Appendix A):

**Description During SY 2021-2022:**

Additional mental health services 1 day per week to supplement the one day per week counselor and services provided by our local health center at the school. SEL is a school and district priority with ongoing consultation with Mike Anderson and his online courses. Air quality will be addressed under the construction section.

**Description During SY 2022-2023:**

continue additional mental health services one day per week, adoption of SEL competencies with classroom and family supports and strategies. Upgrade the HVAC system, afterschool and summer programming. New math instructional and assessment materials will be purchased based on the recommendations of the K-12 Math Committee.

**Description During SY 2023-2024:**

Continue additional mental health services, ongoing SEL work. The school is rural, remote and is considering a part-time social worker and collaborating with neighboring districts on a mentoring program, like Big Brothers, Big Sisters.

- 2) After accounting for the funds reserved under section 2001(c)(1) of the ARP Act, how the LEA will spend its remaining ARP ESSER funds consistent with section 2001(c)(2) of the ARP Act (See Appendix A):

- a. Providing individualized instruction:

During SY 2021-2022 (select one): **Yes - Description Required**

During SY 2022-2023 (select one): **Yes - Description Required**

During SY 2023-2024 (select one): **Yes - Description Required**

**Description of all SYs - 2021 to 2024:**

The district is committed to evidence based reading instruction using direct instruction methods for reading instruction. The implementation included monthly coaching sessions on site for teachers implementing this Tier 3 intervention. Funds will be necessary for all three years to support full implementation for current and new staff.

- b. Addressing educator fatigue, including providing performance-based bonuses to teachers:

During SY 2021-2022 (select one): **Yes - Description Required**

During SY 2022-2023 (select one): **Yes - Description Required**

During SY 2023-2024 (select one): **Yes - Description Required**

**Description of all SYs - 2021 to 2024:**

The district has a rigorous mentoring program for teachers over a two year period. Summer training for new mentors will be provided as well as an orientation for new teachers. Performance based bonuses would have to be negotiated with the school board.

- c. Improving family engagement:

During SY 2021-2022 (select one): **Yes - Description Required**

During SY 2022-2023 (select one): **Yes - Description Required**

During SY 2023-2024 (select one): **Yes - Description Required**

**Description of all SYs - 2021 to 2024:**

District and school goals were created to increase family engagement in authentic ways and are reported to the school board 3 times per year. The back to school BBQ was well attended in the fall. A winter bonfire was also well received and attended with free hot chocolate and gifts for each student.

- 3) The LEA's use of funds to address the following additional needs identified in the New Hampshire Department of Education's robust, statewide consultation with stakeholders:

- a. What amount and percentage of the LEA's total allocation will be administered under school leader discretion:

Amount: 510,759 (E2 and E3)

Percentage: 100% with school board

**Description of allocation methodology including the extent to which it reflected student need for, at minimum, Special Education, Free and Reduced-Price Lunch, and English Language Learners:**

Warren is a small village school with 67 students. Project priorities are focused on addressing the needs of all students based on data, teacher observations and parent input. Tier 3 reading interventions include, but are not limited to students with disabilities and economically disadvantaged students. Improving air quality, HVAC systems, after school and summer programming as well as mental health services will be

provided for those in need.

b. What amount and percentage of the LEA's total allocation will be used to support Career and Technical Education:

Amount: \$0

Percentage: 0%

**Description, including funds used to support learner attainment of industry-recognized credentials:**

WVS serves students in K-8. Our high school students have the option to attend the regional CTE program at River Bend through the general budget.

c. The extent to which funds will be used to provide access to course access opportunities, including advanced, elective, and remedial courses provided outside of the residential public school that a learner could not otherwise access:

During SYs 2021-2024 (select one): No

**Description of all SYs - 2021 to 2024:**

N/A

## VII. Addressing the Unique Needs of All Learners

- 1) How the LEA will ensure that the interventions it implements will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

***Description:***

The LEA will implement interventions with fidelity, support and supervision. Data will be collected and analyzed for all students to ensure we are meeting the needs of all of our students. Parents and teacher surveys will be sent out each year for feedback from teachers and families in addition to ongoing communication with families during parent conferences, IEP and 504 meetings.

### VIII. Addressing Unique Renovation, Air Quality and/or Construction Needs

- 1) If the LEA plans to use or has used any portion of ARP ESSER funds for construction projects, describe those projects below. Each project should be addressed separately. If needed, LEAs may submit additional supporting information. Please insert "N/A" if this category is not applicable to your plan. Please also note that these projects are subject to the NHDOE's prior conceptual and final approval:  
[ESSER Funded Construction](#).

***Description:***

\$60,000: Replace existing boiler to improve heating and air quality for personal health and safety of students and staff. We have submitted and received approval for the request for conceptual eligibility for this ESSER funded project.



**X. Authorization**

*\*Please print and sign this page. Return a signed version with your completed packet to:*

[ESSER@doe.nh.gov](mailto:ESSER@doe.nh.gov)

**Approver Signature - Superintendent / Head of School**

**Date: 5/8/2022**

Laurie Melanson

**Printed Name - Superintendent / Head of School**

## Appendix A: ARPA Statutory Excerpt

### Appendix A. ARPA Statutory Excerpt

*(e) USES OF FUNDS.—A local educational agency that receives funds under this section—*

*(1) shall reserve not less than 20 percent of such funds to address learning loss through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs, and ensure that such interventions respond to students' academic, social, and emotional needs and address the disproportionate impact of the coronavirus on the student subgroups described in section 1111(b)(2)(B)(xi) of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6311(b)(2)(B)(xi)), students experiencing homelessness, and children and youth in foster care; and*

*(2) shall use the remaining funds for any of the following:*

*(A) Any activity authorized by the Elementary and Secondary Education Act of 1965.*

*(B) Any activity authorized by the Individuals with Disabilities Education Act.*

*(C) Any activity authorized by the Adult Education and Family Literacy Act.*

*(D) Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006.*

*(E) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.*

*(F) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.*

*(G) Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.*

*(H) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.*

*(I) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.*

*(J) Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under the Individuals with Disabilities Education Act and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.*

*(K) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment.*

*(L) Providing mental health services and supports, including through the implementation of evidence-based full-service community schools.*

*(M) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, children with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.*

*(N) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by—*

*(i) administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction;*

*(ii) implementing evidence-based activities to meet the comprehensive needs of students;*

*(iii) providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment; and*

*(iv) tracking student attendance and improving student engagement in distance education.*

*(O) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.*

*(P) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air*

*conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.*

*(Q) Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff.*

*(R) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.*

## Appendix B. Interim Final Requirements of ARP ESSER Excerpt

### Appendix B. Interim Final Requirements of ARP ESSER Excerpt

#### *(2) LEA ARP ESSER Plan.*

*(a) Each LEA that receives ARP ESSER funds must submit to the SEA, in such manner and within a reasonable timeline as determined by the SEA, a plan that contains any information reasonably required by the SEA. The plan, and any revisions to the plan submitted consistent with procedures established by the SEA, must describe—*

*(i) The extent to which and how the funds will be used to implement prevention and mitigation strategies that are, to the greatest extent practicable, consistent with the most recent CDC guidance on reopening schools, in order to continuously and safely open and operate schools for in-person learning;*

*(ii) How the LEA will use the funds it reserves under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs;*

*(iii) How the LEA will spend its remaining ARP ESSER funds consistent with section 2001(e) of the ARP Act; and*

*(iv) How the LEA will ensure that the interventions it implements, including but not limited to the interventions under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time, will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.*

*(b) In developing its ARP ESSER plan, an LEA must—*

*(i) Engage in meaningful consultation—*

*(A) With stakeholders, including: Students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff, and their unions; and*

*(B) To the extent present in or served by the LEA: Tribes; civil rights organizations (including disability rights organizations); and stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students; and*

*(ii) Provide the public the opportunity to provide input and take such input into account.*

*(c) An LEA's ARP ESSER plan must be—*

*(i) In an understandable and uniform format;*

*(ii) To the extent practicable, written in a language that parents can understand or, if it is not practicable to provide written translations to a parent with limited English proficiency, be orally translated for such parent;*

*(iii) Upon request by a parent who is an individual with a disability as defined by the ADA, provided in an alternative format accessible to that parent; and*

*(iv) Be made publicly available on the LEA's website.*