

**NHDOE Federal Funds Monitoring
Corrective Action Plan**

(Use a separate form for each Corrective Action Item)

Subrecipient contact: Kristie LaPlante

Subrecipient: Wilton-Lyndeborough Cooperative School District

Action Item: #3

Description: Purchase Threshold/Procurement Policy Compliance

Date: Nov 22, 2021 (revised from Nov 3)

Please check the box that most appropriately matches the District's status in implementing the Corrective Action Plan (CAP). Please also provide any documentation that supports the District's assertion that the CAP has been fully implemented.

- (1) Partially implemented
- (2) Revised CAP being implemented
- (3) Fully implemented
- (4) No further action required (provide detailed explanation below):

Kristie LaPlante
Name of person completing this form

11/22/21
Date

If options (1) or (2) are selected, please explain the implementation status &/or how the CAP was revised as well as the anticipated completion date in the space below:

Will be reviewing existing Procurement Policy and comparing to DOE Procurement Procedure Writing Standards and Procurement Checklist to ensure existing Policy (revised Aug 24, 2021) is sufficient. In the interim, the District existing Policy will be followed. A compliant Procurement Procedure will be developed, published, and attached to the Policy
Corrective Action Plan Update or other explanation as necessary, (status date: 1/31/22)

*for future compliance.
KL 11/23/21*

If option (3) is selected, please explain how this was implemented in the space below:

Please return to the Bureau of Federal Compliance within 30 days of receipt.