

New Hampshire  
**State Board of Education**  
Department of Education  
White Mountain Regional High School  
Media Center  
127 Regional Road  
Whitefield, NH 03598  
Minutes of the Thursday, October 4, 2018 Meeting

**AGENDA ITEM I. CALL TO ORDER**

The regular meeting of the State Board of Education was convened at 9:45 a.m. at the White Mountain Regional High School, Media Center, 127 Regional Road, Whitefield, NH 03598. Drew Cline presided as Chairman.

Members present: Kate Cassady, Cindy Chagnon, Drew Cline, Chairman, Sally Griffin, Helen Honorow, and Ann Lane. Frank Edelblut, Commissioner of Education was also present. Phil Nazzaro and Christine Brennan, Deputy Commissioner were not able to attend due to other commitments.

Before the Pledge of Allegiance Chairman Cline provided a summary of the State Board of Education's duties for the students and thanked everyone for hosting today's Board meeting

**AGENDA ITEM II. PLEDGE OF ALLEGIANCE, STUDENT LED TOUR AND PRESENTATIONS**

The students led the Pledge of Allegiance in the Auditorium.

**AGENDA ITEM III. PUBLIC COMMENT**

There was no public comment.

**AGENDA ITEM IV. CONSENT AGENDA**

A. Minutes of September 13, 2018

MOTION: Cindy Chagnon made the following motion, seconded by Ann Lane, to approve the Minutes of September 13, 2018 State Board of Education meeting as amended.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

**AGENDA ITEM V. SPECIAL PRESENTATIONS**

Ms. Jeannine LaBounty Teacher Leader and Martina Macakova, World Language Teacher at White Mountain Regional High School, introduced and presented a promotional video for White Mountain Regional High School.

Several students and teachers provided student-created slide presentations with overviews of the school's culture of learning that included student and teacher agency, explaining that school's culture provides students the opportunity to pursue and cultivate their passions and teachers to shift from a culture of teaching to a culture of learning. Other presentations included information on how daily schedules have been restructured to accommodate the school's culture, the STEAM program, JRTC program, student led projects such as the Cinderella project, and the Progressive Styles contemporary music class. These were just some examples of how students are embracing the school's culture of learning. The students are creating pathways to the future with the support and encouragement of their teachers.

The school's Career and Technical Education (CTE) fields consist of vocational classes such as JROTC, welding, and natural resources. Ms. Chagnon asked about online learning and it was explained that all students are eligible for online learning classes which are conducted in a designated room.

The State Board of Education was then led on a student led tour of the school.

## **AGENDA ITEM VI. LEGISLATIVE ISSUES/RULES**

### **A. Update on Preliminary Objection - Certification Standards for Educators on Code of Conduct, Investigations, and Disciplinary Proceeding and Denial of Certification (Ed 501.01; Ed 501.02; Ed 502.01; Ed 510; Ed 411 and Ed 512)**

Amanda Phelps, NHDOE, Administrative Rules Coordinator and NHDOE Attorney, Diana Fenton introduced themselves and Ms. Phelps provided a draft objection response of the Code of Conduct rules. She noted that this rule has been before the Board several times and last month the Board reviewed the preliminary objection received from the Joint Legislative Committee on Administrative Rules (JLCAR) and noted that the preliminary objection is only for the Code of Conduct and not the Code of Ethics which has already been approved and adopted by the Board. The proposed change would remove the reference to the Code of Ethics contained within the Code of Conduct rule. Ms. Phelps then indicated that the Code of Ethics document could be issued as a guidance document to school districts. The institutions of higher education (IHEs) could also be required to teach ethics using the Code of Conduct.

Ms. Honorow asked how the IHEs would be expected to teach it and Ms. Phelps explained that another rule will have to be drafted requiring them to

include it in their curriculum. Ms. Phelps will have a draft of this new rule at next month's Board meeting.

Ms. Phelps noted that all the changes noted on Page 7 of the Code of Conduct were approved by the Office of Legislative Services (OLS) and clarified that unlawful possession of drugs would reach beyond school grounds and noted that on Page 11 the criteria listed still allows the Department discretion and lists possible aggravating and mitigating circumstances that have been approved by the Higher Education Commission.

Ms. Phelps also reviewed a letter from the Professional Standards Board (PSB) to the Board regarding the inconsistencies found in the interchangeable use of the terms "educator" and "teacher" throughout the Ed 500 rules. The PSB recommends the new definition to be:

*"Educator" means any individual employed in a classroom instruction role for which the DOE issue a credential, whether they hold the credential or not."*

The PSB and the Department will be conducting a full review of the Ed 500 rules to identify these areas and make recommendations to use the new definition as well as any other terms that may need defining.

Ms. Phelps recommended that the Board use the original definition, which is the same as that recommended by the PSB, in the proposed Code of Conduct rule. The change can be included in the draft objection response.

**MOTION:** Cindy Chagnon made the following motion, seconded by Ann Lane that the State Board of Education approves the definition of "educator" as used in the initial proposal and as recommended by the PSB in the Code of Conduct.

**VOTE:** The motion was approved by unanimous vote of the Board with the Chairman abstaining.

**MOTION:** Cindy Chagnon made the following motion, seconded by Ann Lane, that the State Board of Education approve the Code of Conduct as amended.

**VOTE:** The motion was approved by unanimous vote of the Board with the Chairman abstaining.

**AGENDA ITEM VII. REPORTS, NEW BUSINESS and/or DEPARTMENT UPDATE**

**A. Council for Teacher Education's recommendation to extend approval of New England College's Professional Educator Preparation Programs**

Mr. Seidel, NHDOE, Director, Division of Educator Support and Higher Education and New Hampshire Department of Education (NHDOE) Attorney Richard Sala introduced themselves and provided the Board with a copy of a letter on behalf of the Council for Teacher Education (CTE) requesting an extension of New England College's professional educator preparation programs until August 2020. Mr. Seidel provided background information leading to the request and explained that both the Department and CTE need the additional time to put together a team of reviewers as well as hire an Administrator for the Bureau of Educator Preparation & Higher Education, who would oversee the review.

Ms. Honorow inquired as to why this has taken so long and why the Department has not hired someone considering the program review schedules have already been developed.

Mr. Seidel responded that the Department hopes to have the position filled by the end of October. As to the extended request, the length of time requested would allow for any unanticipated problems that might arise. He also noted that the review may happen sooner than August 2020.

Ms. Honorow expressed her concern and noted that an extension had already been approved back when the 600 rules calendar came before the Board and that this request amounts to an extension of an extension. She wants to make sure someone stays on top of this and get the program approvals back on track.

Patricia Corbett, Associate Dean of Education at New England College and Debra Nitschke-Shaw, former Associate Dean introduced themselves and stated they are looking forward to working collaboratively with the Department of Education and appreciate and understand the position everyone is in. They provided a copy of their report to the Board and stated they are comfortable with the August 2020 date. It was noted that four new programs are in the critical shortage areas, Special Ed Administrator, Business Administrator, Curriculum Administrator, Reading/Writing Specialist and were the result of collaborative work done with the school districts.

Ms. Lane requested regular updates on the timeline and Chairman Cline asked Mr. Seidel to bring the program review calendar to the next Board meeting.

MOTION: Ann Lane made the following motion, seconded by Cindy Chagnon that the State Board of Education accept the Council of Teacher Education's recommendation and extend the review to August 2020.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

B. Update on Approval of Plymouth State University's Professional Educator Preparation Programs

Richard Sala, the New Hampshire Department of Education (NHDOE) Attorney distributed and reviewed a memorandum with the State Board regarding Plymouth State University's (PSU's) Professional Educator Preparation Program (PEPP) review.

Attorney Sala noted that at the State Board meeting of August 8, 2018, NHDOE related that the PSU PEPP State Review Team report would be an agenda item at the next regularly scheduled Council of Teacher (CTE) meeting and that the CTE's recommendation would be presented to the State Board at its next regularly scheduled meeting (September). Attorney Sala then noted that the timeline, proffered by the NHDOE at the August State Board meeting, was no longer tenable. He proceeded to explain the facts and circumstances resulting in the shift to the timeline and noted that the State Review Team's report had to be delayed to account for PSU's appeal of its accreditation review by the Council for the Accreditation of Educator Preparation (CAEP).

Attorney Sala noted that the State Review Team recently received additional material that needed to be incorporated into the Review Team's final PEPP review report. Attorney Sala noted that the Review Team was reconvening on October 4, 2018 to review the initial draft report and ensure that it reflects the additional material received.

Attorney Sala stated that the amended report would be considered at the next regularly scheduled CTE meeting and the CTE will provide the State Board with a recommendation in accordance with Ed 602.10.

Ms. Chagnon clarified that the appeal decision is probationary and they have two years to rectify issues as it relates to national accreditation.

Ms. Honorow requested the Board go into a nonpublic session.

MOTION: Helen Honorow made the following motion, seconded by Sally Griffin to move into non-public session in accordance with RSA 91-A:3, II(c).

VOTE: The motion was approved by roll call vote at 12:00 PM by State Board of Education members, Kate Cassady, Cindy Chagnon, Drew Cline, Sally Griffin, Helen Honorow, and Ann Lane.

MOTION: Cindy Chagnon made the following motion, seconded by Helen Honorow to return to public session.

VOTE: The motion was approved by roll call vote at 12:32 PM by State Board of Education members, Kate Cassady, Cindy Chagnon, Drew Cline, Sally Griffin, Helen Honorow, and Ann Lane.

MOTION: Cindy Chagnon made the following motion, seconded by Ann Lane that the State Board of Education seal the minutes of the non-public session.

VOTE: The motion was approved by roll call vote by State Board of Education members, Kate Cassady, Cindy Chagnon, Drew Cline, Sally Griffin, Helen Honorow, and Ann Lane.

#### C. Charter School Update - Kate Cassady

Ms. Cassady reported to the Board that she has volunteered to be the Board's charter school liaison working closely with Caitlin Davis and Jane Waterhouse who oversee the charter school program for the Department. She recommended scheduling updates from the three new charter schools that opened this fall at the Board's December meeting. She also offered to assist with the renewal application process which will help ensure the information the Board would like included in the renewals is included as part of the process. Ms. Cassady will keep the Board updated on their progress. She also plans to visit all the charter schools and will extend invitations to her fellow Board members to accompany her if their schedules allow.

#### **AGENDA ITEM VIII. BOARD LUNCH**

The Board adjourned for a sit down lunch prepared and served by the students of the White Regional High School's Spartan Culinary & Hospitality Program

#### **AGENDA ITEM IX. OPEN BOARD DISCUSSIONS**

There were no open board discussions

#### **AGENDA ITEM X. OLD BUSINESS**

There was no old business.

**AGENDA ITEM XI. TABLED ITEMS**A. Heartwood Public Charter School Application

This item is scheduled for the November meeting.

**AGENDA ITEM XII. NONPUBLIC SESSION**

MOTION: Helen Honorow made the following motion, seconded by Cindy Chagnon to move into non-public session in accordance with RSA 91-A:3, II(c).

VOTE: The motion was approved by roll call vote at 1:55 PM by State Board of Education members, Kate Cassady, Cindy Chagnon, Drew Cline, Sally Griffin, Helen Honorow, and Ann Lane.

MOTION: Cindy Chagnon made the following motion, seconded by Helen Honorow to return to public session.

VOTE: The motion was approved by roll call vote at 2:08 PM by State Board of Education members, Kate Cassady, Cindy Chagnon, Drew Cline, Sally Griffin, Helen Honorow, and Ann Lane.

MOTION: Cindy Chagnon made the following motion, seconded by Helen Honorow that the State Board of Education seal the minutes of the non-public session.

VOTE: The motion was approved by roll call vote by State Board of Education members, Kate Cassady, Cindy Chagnon, Drew Cline, Sally Griffin, Helen Honorow, and Ann Lane.

**AGENDA ITEM XI. ADJOURNMENT**

MOTION: Cindy Chagnon made the motion, seconded by Helen Honorow, to adjourn the meeting at 2:10 p.m.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.




---

Secretary