

New Hampshire
State Board of Education
Londergan Hall, Room 100F
101 Pleasant Street
Concord, NH 03301
Minutes of the December 12, 2019 Meeting

AGENDA ITEM I. CALL TO ORDER

The regular meeting of the State Board of Education was convened at 9:20 AM at the State Department of Education, 101 Pleasant Street, Concord, NH. Drew Cline presided as Chairman.

Members present: Drew Cline, Chairman, Kate Cassady, Cindy Chagnon, Sally Griffin, and Helen Honorow. Ann Lane and Phil Nazzaro were not able to attend due to prior commitments. Frank Edelblut, Commissioner of Education, and Christine Brennan, Deputy Commissioner, were also in attendance.

AGENDA ITEM II. PLEDGE OF ALLEGIANCE

Sally Griffin led the pledge of allegiance.

AGENDA ITEM III. PUBLIC COMMENT

Bonnie Dunham, New Hampshire State Advisory Committee (SAC), thanked the Board for the work they have done that has helped her son live a productive and happy life. She appreciates childhood special educator certification and its emphasis on inclusiveness and suggested restoring the requirements that support students gaining self-advocacy skills.

Kevin Hicks, Fall Mountain School District, has many concerns about the Charlestown withdrawal. The decision should go to the voters, but he does not feel they are ready to withdraw because of the costs involved. He is respectful of the issues raised by Charlestown residents, but they should be properly informed about the financial impact of withdrawal. The majority report does not present this impact, so he asked the Board to table the request until a more detailed plan is presented.

Dan Moulis, Superintendent, SAU #74, Barrington School District, announced that two teams of Barrington students competed at a robotics competition at the University of New Hampshire. One team finished in 14th place and the other finished in 3rd place. He also said the Bud Carlson Academy is on track to become the first certified trauma skills school in the state.

Jim Morse, Superintendent, SAU #5, Oyster River School District, said New Hampshire stands out as one of the top performing school systems in the country

and has some of the highest performing students. He noted the support of the Board around trauma-based schools and multi-tiered support around behavioral issues and praised the work of the Governor's Diversity and Inclusion Committee

Steve Zadavec, Superintendent, SAU #52, Portsmouth School District, spoke about the work being done in his district to address equity and opportunity. The data on outcomes bothered officials, leading them to assemble an index around issues like chronic absence and the number of students on free and reduced lunch. The district has also hired a family outreach specialist to partner with local preschools to expand access to children who cannot afford it, launched an opportunity fund to support students who cannot afford to participate in extracurricular activities, and a futures program that helps students go to college.

AGENDA ITEM IV. PRESENTATIONS/REPORTS/UPDATES

A. Student/Merrimack Valley School District

This agenda item was removed.

B. Rollinsford School District SAU 56 Withdrawal Committee Report

Robert Gadomski, Superintendent of Schools, Rollinsford and Somersworth School Districts, provided a brief history of the withdrawal plan initiated by Somersworth. In the past, Rollinsford high and middle school students were tuitioned into Somersworth systems. Now, they go to Marshwood. Each district formed its own withdrawal committee, and both have agreed that a withdrawal is best for both districts. The plan calls for Rollinsford to separate from SAU 56 and contract services back with Somersworth.

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education recommend the Rollinsford School District's SAU 56 withdrawal committee report.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

C. Jaffrey-Rindge Cooperative School District Withdrawal Feasibility Study Committee Recommendation Report

Chris Rockland, Chairman, Jaffrey-Rindge Cooperative School District Withdrawal Feasibility Study Committee, and John McCarthy, Jaffrey-Rindge Cooperative School Board, presented the committee's findings on withdrawal. The district has historically used the funding formula based on property valuation. Due to recent changes, though, Jaffrey now receives more than Rindge, which now pays approximately \$2600 more than Jaffrey.

After a proposed change to the apportionment was met with a mixed response, a committee was formed to examine the impact of withdrawal. The plan the committee drafted calls for keeping pre-K-5 students in Rindge and paying tuition and joining another district for 6-12 students. No district has expressed interest in taking them, but some have indicated they would consider a tuition agreement.

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education support the Jaffrey-Rindge Cooperative School District Withdrawal Feasibility Study Committee's recommendation to stay in their current joint district.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

D. Fall Mountain Regional School District Withdrawal Committee and Minority Committee Reports for the Withdrawal of Charlestown from the Fall Mountain Regional School District Cooperative Update

Albert St. Pierre, Chair, Withdrawal Study Committee, Fall Mountain Regional School District Cooperative, said there was a 10-0 vote to accept the changes to the withdrawal plan. He asked the Board to approve the provision of RSA-195:29 and allow the plan to be submitted to voters.

Chairman Cline asked about the language that calls for the makeup of Charlestown's school board to be determined by the secretary of state and attorney general. Ms. Helen Honorow said she did not think the Board could approve a plan with that provision. Charlestown Attorney James O' Shaughnessy said if Charlestown withdraws, there is no defined process for how to build the school board. Unless Fall Mountain amends its articles of agreement, the decision would have to be made by someone at the state level. The language is vague because no one wants to suggest what it will be without guidance in the law. Commissioner Edelblut suggested amending the language to say the process for determining the school board will go to the state level if the articles of agreement are not otherwise amended.

Mary Henry, Vice Chair, Fall Mountain Regional School Board and Vice Chair, Withdrawal Minority Committee, noted that the minority committee voted only on the changes to the report, not the report itself. The minority committee still opposes the withdrawal. She also noted that the district shares the cost of special education. If Charlestown withdraws, it would have to pay an additional \$500,000 per year. In a bad fiscal year, it would be unable to cover those costs. Moreover, the district would not be able to guarantee the level of education it provides if Charlestown leaves.

Ms. Henry spoke about the apportionment formula, which was set up to give smaller towns an equal voice on how the district conducts business. It calls for a 2/3 vote, but Charlestown only needs a 50% vote. She asked the attorney general to determine which number is needed to approve a withdrawal.

She also spoke about what the majority committee did not consider:

- Charlestown is liable for 46% of post-employment benefit costs. If a teacher moves to Charlestown and loses seniority, the town should be responsible for the monies earned elsewhere in the district.
- Charlestown is currently two months behind its payments to the district and is often behind on tax payments. If Charlestown cannot meet these obligations, how will it meet its obligations as a separate district?

She understands why Charlestown wants to leave and would love to approve the withdrawal but cannot because it is not in the best interest of the district. She asked the Board to reject the withdrawal plan.

William Stahl, Fall Mountain School Board, mentioned some of the costs shared by the district:

- Charlestown Primary School: The district paid for the remodeling and the minority committee estimates its current value at \$650,000, but a proper process is needed to determine the true value and the personal value owned by the remaining town.
- Sick leave buyback: Charlestown's portion is \$290,636.
- Technology infrastructure: The district purchased this for \$185,000.

Ms. Honorow asked why taxpayers would vote for the withdrawal if finances were a concern. Ms. Henry remarked that many voters will vote yes for non-financial reasons and is concerned they are not fully aware of the financial impact of withdrawal.

Ms. Honorow asked about discussions regarding high school students. Ms. Henry said there have been discussions, but an agreement has not yet been reached. Mr. Stahl mentioned that the New England Associate of Schools and Colleges (NEASC) notified the district that any significant changes in funding, enrollment or curriculum must be reported within 60 days, and failure to address any solutions could jeopardize its accreditation.

Chairman Cline noted that Charlestown's tax rate is already double the state average and asked how it would cover the cost of withdrawal. Terry Spillsbury, Chair, Charlestown Withdrawal Study Advisory Committee, reiterated that a solid majority of Charlestown residents support withdrawal. He also said the committee

could have presented numerous addenda to the plan to show all that was discussed but chose to present what the Board needs to review. These addenda also address some of the challenges mentioned in the minority report.

Chairman Cline reiterated that the Board sent the report back looking for a cost saving but does not see it in the revision. If costs will not increase, services will likely go down, but the report does not address that. Mr. Spillsbury said the figures are based on what the districts think these things will cost and includes one-time transitional costs. Taxpayers know there will likely be a cost increase in the first year, but that can be managed down in subsequent years.

Ms. Honorow said the Board cannot see what the impact on students will be. Mr. Spillsbury said there may be ways to bridge staff and identify other efficiencies. Charlestown is responsible for 45% of the cost of maintaining 11 schools. If it withdraws, it would only be responsible for three, saving \$100,000 per year. Chairman Cline noted that the statute requires a plan for the education of students in the withdrawing district, but the proposed budget presented may not be the actual budget, which raises a lot of concerns.

Gordon Graham, Fall Mountain School District, mentioned other items that have not been addressed:

- RSA-195:2 states that the purpose of allowing cooperative districts to form is to increase educational opportunities. The Board needs to determine whether creating an independent school district is in keeping with that purpose.
- The statute allows a cooperative or school board to consider withdrawal, but it must still assure remaining districts are able to fulfill their obligation to students.
- The statute concerning withdrawal indicates the apportionment formula can be included in a withdrawal study, but in fact, it should be included. The complexity of this formula is exceptional, and if one town withdraws, there needs to be an agreement on what percent of the apportionment would go the withdrawing district.
- The school board has consulted the attorney general as to whether a 2/3 vote is required to approve withdrawal.

Chairman Cline asked if a mathematical formula is needed. Mr. Graham said it is. This is a complex relationship, and ending it requires voters to know what they are voting for, but there is too much uncertainty in this plan. James Fenn, CFO, Fall Mountain Regional School District, said there are eight components to the apportionment formula. Variable costs can be calculated based on what happens if Charlestown leaves, but fixed costs require guidance on what the new method would be to calculate the impact of withdrawal. That is why it is important to include an apportionment formula in the plan.

Chairman Cline said the Board will consult with its legal counsel to address the issues raised.

MOTION: Cindy Chagnon made the following motion, seconded by Sally Griffin, that the State Board of Education move into non-public session to consult legal counsel in accordant with RSA 91-A:3, II(l).

VOTE: The motion was approved by roll call vote at 11:55 AM by State Board of Education members, Sally Griffin, Kate Cassady, Cindy Chagnon, Drew Cline and Helen Honorow.

MOTION: Cindy Chagnon made the motion, seconded by Kate Cassady to leave nonpublic session and return to public session.

VOTE: The motion was approved by roll call vote at 12:32 PM by State Board of Education members, Sally Griffin, Kate Cassady, Cindy Chagnon, Drew Cline and Helen Honorow.

MOTION: Cindy Chagnon made the following motion, seconded by Helen Honorow that the State Board of Education seal the minutes of the nonpublic session.

VOTE: The motion was approved by roll call vote by State Board of Education members, Sally Griffin, Kate Cassady, Cindy Chagnon, Drew Cline and Helen Honorow.

It was explained that the Board does not need a dollar-for-dollar figure, but there does need to be more definition on what the apportionment might be. Chairman Cline said RSA 195:26 requires a method for apportioning expenses, but it does not have to be a precise mathematical formula.

Ms. Honorow said she wants to know more about what Charlestown will do about the outstanding liabilities mentioned by the minority committee. In terms of apportionment, it is not clear whether the issues Mr. Fenn raised will be ongoing. She reiterated she does not want to vote for a plan that calls for the secretary of state or attorney general to get involved in forming a new school board, and she wants more detail on what will happen to the remaining districts after a withdrawal.

Chairman Cline said the Minority Committee raised the issue of computers and those expenses being fixed costs, but they are not addressed in the withdrawal plan. He recommended asking for that detail if the plan is returned for revision.

Ms. Chagnon asked about district funds spent for renovating schools in Charlestown. Chairman Cline said the withdrawal committee provided a lot of clarifying information but was not sure that was included. He said the Board can ask for that if the plan is returned.

Ms. Honorow said the cover letter was misleading when it mentioned the unanimous vote on the changes. It suggests a unanimous vote but there was still a minority report, and it did not specify whether there will be subsequent meetings that include everyone who needs to be involved.

The Board listed the items that need to be covered by the report (*if they have not been already*):

- Sick time buyback
- Retirement costs
- Technology in the Charlestown schools that was paid for by the district
- Renovations to the Charlestown school buildings that were paid for by the district
- Other outstanding liabilities
- Composition of the school board

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education send the conditional school district withdrawal plan back to the committee to address the issues of sick time buyback, retirement costs, computers and technology costs, renovation costs, any other outstanding liabilities and the terminology assigning the attorney general or secretary of state to choose the composition of the board and the impact of withdrawal on the remaining school district.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

E. School Bullying Report for School Year 2018-2019 per RSA 193-F:6 II

Diane Fenton, NHDOE Attorney, Governance Unit, introduced Richard Farrell and Stephen Berwick. Mr. Farrell presented highlights from the report:

- The Department received 62 referrals, most from parents.
- The most frequent complaint/issue was whether or not the release of information to the offended party was handled properly.
- The second-most frequent complaint/issue was why an incident involving a student with special needs did not result in reassignment or relocation.

- Elementary school complaints increased, and middle school complaints regarding race and gender have also increased.

Ms. Chagnon asked about the process for cyberbullying. Mr. Farrell said incidents are difficult to address because they often occur after school and during summer break. Parents rely on local law enforcement to investigate, and many of the high-school incidents become criminal investigations.

Chairman Cline asked whether the numbers include only official complaints or actual incidents. Mr. Farrell said the data reflects what is reported by the districts. While the policies are similar from one district to another, the nature of the bullying varies and depends on what the district defines as bullying. He also acknowledged that many incidents are not reported.

Chairman Cline asked if parents are aware of the process. Mr. Farrell said many are not, nor do they know they have a right to appeal. As a result, many parents of suspended students call the Department because they feel the punishment is unfair. When they do, they learn about the appeal process.

Ms. Honorow asked if there is another solution for parents with concerns about his or her child's safety. Mr. Farrell said he refers the parent to the district and immediately notifies the superintendent of the concern.

Mr. Farrell said the Commissioner's Office issues several technical advisories, and his interactions with school resource offices have done a lot to counteract bullying in those schools.

Chairman Cline asked if it would be possible to get a report showing incidents by school. Mr. Farrell said he would speak with Caitlin Davis about that.

AGENDA ITEM V. PUBLIC HEARINGS

A. Ed 501-Ed 504 – Credential Standards for Educational Personnel; Ed 505 – Requirements for Specific Endorsements and Ed 509, Ed 512 & Ed 513 – Renewal Requirements and Denial of Credentials

Chairman Cline opened the hearing at 10:00 AM.

Ms. Dunham said her committee is unable to officially comment on the proposed rules but asked the Board to consider that the rules include all students. Research shows students learn better in inclusive settings, but the proposed rules are inconsistent in this goal. Some emphasize the need to support all students, while others specifically mention students with disabilities. She asked the Board to ensure that the rules emphasize teachers should be prepared to teach all students. For example, Ed 513.02(c)(2) should include language that addresses students with disabilities in inclusive settings.

Chairman Cline closed the hearing at 11:03 AM.

B. Ed 321 – School Building Aid

Chairman Cline opened the hearing at 11:04 AM. There was no testimony. Chairman Cline closed the hearing at 11:35 AM.

C. Ed 507.40 & Ed 507.41 – General Special Education Teacher

Chairman Cline opened the hearing at 11:35 AM.

Esther Kennedy, Gilford School District, thanked the Commissioner for including her and other professionals in the special educators' administrators ruling, but she added that special educators should be certified. She encouraged the Board to require that all people working in special education be certified.

Chairman Cline closed the hearing at 12:50 PM.

AGENDA ITEM VI. CHARTER SCHOOL REPORTS/UPDATES

A. North Country Charter Academy Status Change Request

Lisa Lavoie, Superintendent, requested a status change to increase enrollment from 60 to 100 students to help implement the New Hampshire Career Academy (NHCA). The school is expected to accommodate students in the NHCA program starting in 2020-2021 school year.

Ms. Honorow asked if this is an addition to the charter school. Ms. Lavoie said it is, but the charter school will enter students into its data management system and manage daily attendance. The school will receive the funding but disperse it to the community college.

Ms. Honorow asked for clarification of student status. Ms. Lavoie said the sponsoring charter school administers the students, and the home district will determine whether or not to issue a district diploma; however, students are classified as college students. They can still participate in high school activities, but their college student status gives them unlimited access to college resources.

Ms. Chagnon asked if other community colleges are trying to work out the same thing. Commissioner Edelblut said other colleges will participate, and some are working out their programs right now.

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education, pursuant to RSA 194-B:3, XI, authorize the North County Charter Academy to

increase the charter enrollment limit to 100 students starting in the 2020-2021 academic year.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

B. Kreiva Public Charter School First Year Program Audit Action Plan Update

Jane Waterhouse, NHDOE, Charter School Administrator, presented the first-year program audit and the action plan. She then introduced Tal Bayer, Head of School, Kreiva Public Charter School.

Ms. Waterhouse noted that the report includes the progress made on some of the non-started items from the original review of the school.

Chairman Cline said the strategic plan still seems more loftily aspirational and noted it could have been more detailed in terms of how to reach the goals. He recommended adding more detail. Mr. Bayer agreed and said this was the board's first draft and was more focused on defining targets and more attainable goals. Chairman Cline recommended structuring it by listing the targets and then listing tactics needed to reach them, which will help the board set objectives.

Ms. Waterhouse highlighted progress made on several plan items:

- Fundraising: A committee has been formed, and the board is learning how to leverage their business networks. Mr. Bayer said the school is working with nonprofits to provide expertise and has joined the rotary and the New Hampshire Association of Nonprofits.
- School operations: The compensation plan is expected to be in place before the school writes contracts for the 2020-2021 school year. A committee has been formed to identify best practices, and this committee will have final approval of the plan.
- Finances: The school has contracted with an auditing firm to complete their DOE-25 and has hired a bookkeeper with experience working with charter schools.
- Title programs: Kreiva applied for Title IV funding last year and received \$10,000 but did not apply for Title I and II. Given the lack of resources, it is difficult to develop program plans and activities. Mr. Bayer said given the lack of fundraising resources, he would rather focus on hiring new staff.

Ms. Chagnon asked how many teachers are accredited. Mr. Bayer said it met the threshold this year versus 50% last year. Because of the curriculum, teachers are doing a lot of work outside the classroom, so the challenge is finding someone who will do that.

Ms. Griffin asked about enrollment. Mr. Bayer said the school has 134 students with five more wanting to enroll. He talked about the logistical challenges that arise if a teacher is out because the staff is already so small. He mentioned that 45% of his students have special education needs along with mental trauma issues, and that number is expected to increase as other districts refer students.

Ms. Cassady asked to see the school's policies and procedures. Mr. Bayer said he is happy to share them with her.

Chairman Cline asked why parents are enrolling children with special needs into Kreiva. Mr. Bayer said there are two common traits: 1) they see a supportive teaching staff; and 2) their needs are not being met elsewhere, or they are being met but the student is still disengaged. Also, several students are LGBT students who felt unsafe or uncomfortable in their old schools.

Ms. Griffin asked Ms. Waterhouse if there were any areas of concern. Ms. Waterhouse said she had recommended more detail on academic goals and objectives. Given the student population, it could be a challenge to meet or exceed state averages, so she talked about writing strategic goals to measure academic improvement rather than how many students meet the state average.

Several Board members praised the work put into the report. Ms. Honorow suggested devoting some fundraising efforts to title funding. Ms. Griffin suggested returning in six months with an update from students. On the suggestion to hold a meeting at the school, Mr. Bayer offered to take the Board on a tour.

AGENDA ITEM VII. COUNCIL FOR TEACHER EDUCATION (CTE)

A. Program Approval Report for Rivier University's Professional Educator Preparation Programs

Laura Stoneking, NHDOE Administrator, Bureau of Educator Preparation and Higher Education, introduced Kelly Moore Dunn, representing the two co-chairs that led the review at CTE; John Gleason, Dean of Education and Counseling and Diane Monaco, Program Director, Rivier University. After an initial review process, Rivier worked through some outstanding issues and then presented 15 programs for approval. CTE accepted the programs and voted unanimously to approve them.

Ms. Honorow asked about providing assessment data to the Board. Mr. Gleason explained the benchmark assessment system has been established and incorporated into all the programs, but because of the requirement for three semesters of reporting, Rivier has not finished the complete cycle of students in every program. He assured Ms. Honorow the numbers will be presented in the annual report.

Ms. Honorow asked for clarification on the recommendation requiring responsive action. Ms. Moore Dunn said the standard was met in other coursework, so the NA is accurate because no other action is required.

Ms. Honorow asked for clarification on evidence supporting the rating for secondary math. Ms. Moore Dunn said that program uses the same assessment system as all the other programs, so multiple forms of assessment are being used. Dean Gleason said Rivier would check on that and agreed to address it, as well as any other issues that have been raised in the annual report.

MOTION: Cindy Chagnon made the following motion, seconded by Sally Griffin, that the State Board of Education grant full seven-year approvals for the listed education preparation programs at Rivier University through December 2026: Early Childhood, Elementary Education, Secondary English Language Arts, Special Education, Emotional and Behavioral, Specific Learning Disabilities, Secondary Math, General Science, Life Science, Social Studies 5-8, Secondary Social Studies, School Counseling, School Principal, School Psychologist and English Language Arts 5-8.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

AGENDA ITEM VIII. NONPUBLIC SCHOOL APPROVAL

A. Commissioner's Nonpublic School Approval Designation Report and Request for Status Change for: 1) Compass Academy, Concord, NH; and 2) Building Block Commons, Exeter, NH

Nate Greene, NHDOE, Administrator, Bureau of Educational Opportunities introduced Shireen Meskoob, NHDOE, Office of Nonpublic School Approval. Ms. Meskoob asked the Board to approve the renewal of two schools and a status change for a third to add 7th and 8th grade. She presented a checklist demonstrating that the schools complied with the necessary requirements.

Some Board members requested all documentation rather than a checklist, and Mr. Greene agreed to provide the documentation going forward. He also noted that these are nonpublic schools, so NHDOE is seeking approval for attendance purposes only.

Ms. Honorow noted that when approving schools for attendance purposes only, any marketing materials must explicitly say so. Mr. Greene said the application already addresses that.

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education accept and approve the Commissioner's non-public school approval designation report and request for status change.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

AGENDA ITEM IX: COMMISSIONER'S UPDATE

Commissioner Edelblut awarded Mr. Berwick a certificate in recognition of 35 years of service.

Last year, New Hampshire students sent 50,000 holiday cards overseas to our troops. This year, 35 other states participated and delivered 160,000 cards. Commissioner Edelblut thanked Laura Landerman for launching the program.

The Children in the Workplace initiative launched this week, which allows employees to bring their children to work.

Another program recently put in place is an employee tuition reimbursement program. At the next Governor and Council meeting, Commissioner Edelblut will be requesting tuition reimbursement for the first time for a staff member that is in the program.

The Fiscal Committee sent a long list of questions regarding the federal grant for \$46 million for public charter schools. Responses to the questions have been delivered to the Fiscal Committee, who will meet to discuss and hopefully approve the grant.

Ms. Honorow asked if anyone has been hired to replace Heather Gage. Commissioner Edelblut said resumes are coming in, but for now he and others are pitching in to make sure everyone is supported.

AGENDA ITEM X. OPEN BOARD DISCUSSIONS

Chairman Cline noted that the Fiscal Committee meeting is tomorrow and invited the Board to draft a comment expressing support for the charter school grant. Ms. Honorow asked to see the comment before presenting it.

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education authorize Chairman Cline to write a statement for the Fiscal Committee meeting in support of charter schools.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

Chairman Cline said he will draft a note and present it to the Board for review.

Ms. Cassady asked about the cost impact to the state. Commissioner Edelblut said it costs \$8,900 to educate a child in a charter school and \$18,000 in a district school.

Ms. Honorow said Linda from the social studies review committee had expressed concern that there was not enough input in the standard review process. Chairman Cline said Linda was not aware that there were several requests to participate, so she assumed there had been no outreach. Ms. Honorow said Linda was also concerned about buy-in. Chairman Cline responded that Linda wanted to know the process once the standards were finalized, so he outlined it for her. Once the draft is complete, the first step is getting feedback from people like Linda.

AGENDA ITEM XIV. CONSENT AGENDA

A. Meeting Minutes of November 21, 2019

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education approve the minutes of the November 21, 2019 meeting.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.

AGENDA ITEM XII: NONPUBLIC SESSIONS

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education move into nonpublic session in accordance with RSA 91-A:3, II(c).

VOTE: The motion was approved by roll call vote at 2:50 PM by State Board of Education members, Sally Griffin, Kate Cassady, Cindy Chagnon, Drew Cline and Helen Honorow.

MOTION: Cindy Chagnon made the motion, seconded by Kate Cassady to leave nonpublic session and return to public session.

VOTE: The motion was approved by roll call vote at 4:04 PM by State Board of Education members, Sally Griffin, Kate Cassady, Cindy Chagnon, Drew Cline and Helen Honorow.

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education seal the minutes of the nonpublic session.

VOTE: The motion was approved by roll call vote by State Board of Education members, Sally Griffin, Kate Cassady, Cindy Chagnon, Drew Cline and Helen Honorow.

The following motion was made once the Board returned to public session.

MOTION: Cindy Chagnon made the following motion, seconded by Kate Cassady, that the State Board of Education commence the process of placing Capital City Charter School on probationary status per RSA 194-B:16-IV and require the implementation of a remedial plan and appoint Kate Cassady to work with the Department and Capital City to develop a remedial plan to be presented at the Thursday, January 9, 2020 State Board of Education meeting.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman voting.

AGENDA ITEM XIII. TABLED ITEMS

A. FINAL PROPOSAL – Confidentiality and Record Retention (Ed 1102.04 (h) and Ed 1119.01)

B. Capital City Public Charter School Status Change Request

AGENDA ITEM XII. ADJOURNMENT

MOTION: Cindy Chagnon made the motion, seconded by Kate Cassady, to adjourn the meeting at 4:10 PM.

VOTE: The motion was approved by unanimous vote of the Board with the Chairman abstaining.



Secretary