

Mini Booklets for Note Taking and/or Summarizing

As reading and writing are so closely link in learning, this activity has the participants create little mini booklets from a single piece of 8 ½ x 11 sheet of paper for recording notes from reading, discussions, activities, etc. As with students, note taking and summarizing are powerful learning activities for adult learners.

To make the booklets, the facilitator should watch the [Youtube Video on making hot dog booklets](#) and practice making them several times before attempting to teach others. After making 3 or 4 of them, it is pretty easy.

Adult Learning Stage: Warm-Up, Core/Central Learning, or Wrap-up

Goal(s):

Provides the adult learner with a fun place to take notes or summarize the day's learning.

Prep:

8 ½ x 11 sheet of paper for each participant (bring a few extras), pens/pencils, Common Core State Standards document for each, identify three overarching ideas from the day's reading/work

Directions (pre-learning):

1. Demonstrate how to make the booklet to the whole group (works best if they don't have a piece of paper and their focus is on you).
2. Provide the participants with a sheet of paper and walk them through the steps to make the booklet.
3. Provide the participants with the reading material.
4. On the front cover have the participants write the title of this booklet to match with the reading material.
5. Have the participants open the booklet to pages 1 & 2 and writing the heading of the first overarching idea across the top. Then do the same with pages 3 & 4 with the second idea and pages 5 & 6 with the third.
6. The back cover can be for their reflections on the day's process, questions about today's learning, next steps to be completed, etc.